## How to register for the CO Life & Health exams with Pearson VUE <u>PV: 1-800-274-2616</u>

START HERE: <u>https://home.pearsonvue.com/co/insurance</u>

1. Click on "Create account" and follow the steps. Make sure to use your full legal name! Check off "No, I do not know my COINS ID." (unless you know it).

	COLORADO Department of Regulatory Agencies					
	Division of Insurance	Enter Personal Information				
rs	To schedule, reschedule or cancel an exam:	Required information is marked with an asterisk (*). Enter information on this page in the Roman alphabet. (Alphanumeric)				
on	Sign in	New users, please sign up for a web account				
ıto	Create account	Yes, my COINS ID is:				
ing a	Forgot my username     Forgot my password	, I do not know my COINS ID.				

2. Once you have created an account, you are ready to schedule your exam. Click "View Exams".

Colorado Insurance Exams	My Account
Exam Catalog	> My Profile
Man France	Account Sign In
View Exams	Preferences     Evam History
	> My Receipts
Upcoming Appointments	
You do not have any appointments scheduled	

3. From this list choose an exam format you prefer.

Test Center Delivery (in person): \$41 per exam or \$41 total for L&H if both tests are scheduled for the same day (2-for-1 discount).

OnVUE Online Delivery: \$31 per exam, \$62 total for L&H (online testing does not offer a 2-for-1 discount).

	Find an exam
	Find an Exam:
Do you have a private	access code?
What is this?	
schedule an exam, open	the group the exam is assigned to by clicking on the group name. Only
schedule an exam, open Test Center Delivery	the group the exam is assigned to by clicking on the group name. Only

4. Choose your exam.

Test Center Delivery: InsCO\_Lifeo1 CO Life Producer

OnVUE Online Delivery: **OPLifeo1** CO Life Producer (click next and agree to online exam policies)

5. Click Next. When asked to provide additional information, choose from the list: School code: 215615, PASS Insurance Training. Course completions date: Enter the last day of YOUR class. <u>If you're studying with one of the online schools, choose that school's name from the list and</u> <u>use an estimated course completion date (date when you think you'll be done taking the</u> <u>proctored course exam).</u>

Provide additional information
InsCO_Life01: CO Life Producer
Required information is marked with an asterisk (*). Enter information on this page in the Roman alphabet. (Alphanumeric)
"What is the school code or the name of the school where you completed your pre-licensing training?
*What is the Course Completion Date on your Education Certificate?

6. Click Next. Now it's time to add your other exam (Accident & Health), unless you're planning on taking your exams separately.

Consecutive Appointments
You may add one or more exams to take on the same day. $\underline{\mbox{Tell me more.}}$
Add another exam to take on the same day

7. Choose your test, then follow the same steps as for your Life exam Test Center Delivery: InsCO\_Healtho2 CO Accident & Health Producer OnVUE Online Delivery or OPHealtho2 CO Accident & Health Producer Test Center

CONTINUE TO SCHEDULING AN APPOINTMENT TIME

THE REMAINING STEPS ARE FOR IN-PERSON TESTING

8. It's time to search for the testing center nearest you. Other locations might have openings sooner than the one closest to you, so be flexible about the location.

InsCO_Life01: CO Life Producer
InsCO_Health02: CO Accident and Health Producer
Search by address

9. You can search between 3 testing sites at a time by checking off the boxes on the left. Since Pearson VUE uses third-party testing sites, not all of them will be named Pearson VUE.

		Test Center		l	Distance Show km		Мар				
	E Contraction of the second se	Pearson Professional Centers-Gree 5660 Greenwood Plaza Blvd Suite 510 The Triad Greenwood Village, Colorado 80111 United States Test Center Information	nwood Village(D	en :	2.8 mi		Y ON Grand Junction				
		Pearson VUE Test Center-Wheat Rid 4251 Kipling Street Suite 100 Wheat Ridge, Colorado 80033 United States Test Center Information	dge CO		13.9 mi		Google				
•	Pearson Professional Cent	Person Professional Centers-West 9101 Harlan Street Suite 220 Westminster, Colorado 80031 United States Test Center Information	tminster (Denver	Date	17.9 mi						
0	5660 Greenwood Plaza Blvd Suite 510 The Triad		Why can't I find an available app				pointment?				
			< 1			June 2020 >					
	Greenwood Village, Colorad United States	o 80111	Su	Мо	Ти	We	Th	Fr	Sa		
	Paaraan MUE Taat Contas V	Mhaat Bidaa CO		1			4	5	6		
٢	4251 Kipling Street	mieat Ridge CO	7	8	9		11				
	Suite 100		14				18	19	20		
	United States	33				24	20	26	27		
٢	Pearson Professional Cent 9101 Harlan Street Suite 220 Westminster, Colorado 8003 United States	ters-Westminster (Denver N	Select a da	te from the o	calendar. O	nly available	e dates can l	be selected			

10. Any available start times listed are for the 1<sup>st</sup> one of your exams (Life). The other exam (Accident & Health) will be added automatically right after. Using the example below, the Life exam will be scheduled at 8am, Accident & Health at 10am (each exam has a 2-hour time slot). If you're not a "morning person", schedule your exams for an afternoon!

imes shown in: America/De	enver - MDT Show 24-hour
Morning	Afternoon
08:00 AM	12:00 PM

11. Proceed to check out. Your total will be \$41 if you booked your exams back-to-back or \$82 if you are taking them separately. A confirmation email will be sent to you from Pearson VUE.

## With PASS Insurance Training you can always re-take your class free of charge.

## Now go study!

## Your future self will thank you!